

**MINUTES OF THE MEETING OF THE COMMITTEE OF ADMINISTRATORS  
HELD ON 15<sup>TH</sup> JULY 2019 AT ITC MAURYA, NEW DELHI**

Mr. Vinod Rai – Chairman

Ms. Diana Edulji

Lt. Gen. Ravindra Thodge

Mr. Rahul Johri – BCCI CEO (joined via video conference)

Mr. Santosh Rangnekar – BCCI CFO

Mr. Saba Karim – BCCI – Cricket Operations (joined via video conference)

Mr. Gaurav Saxena – BCCI (joined via video conference)

Mr. Biswa Patnaik – BCCI Sr. Legal Advisor

Ms. Melinda Colaco – BCCI Legal Advisor

Mr. Indranil Deshmukh (Cyril Amarchand Mangaldas)

Ms. Rachyeta Shah (Cyril Amarchand Mangaldas)

**ITEM 1: CONFIRMATION OF THE MINUTES OF MEETING OF THE MEETING  
OF THE COMMITTEE OF ADMINISTRATORS HELD ON 8<sup>TH</sup> APRIL 2019, 27<sup>TH</sup>  
APRIL 2019, 3<sup>RD</sup> MAY 2019, 21<sup>ST</sup> MAY 2019, 27<sup>TH</sup> MAY 2019 AND 7<sup>TH</sup> JUNE 2019**

1. The draft minutes of the COA meetings held on 8<sup>th</sup> April 2019, 27<sup>th</sup> April 2019, 3<sup>rd</sup> May 2019, 21<sup>st</sup> May 2019, 27<sup>th</sup> May 2019 and 7<sup>th</sup> June 2019 were placed before the COA and were approved.
2. The signed minutes of the COA meetings held on 8<sup>th</sup> April 2019, 27<sup>th</sup> April 2019, 3<sup>rd</sup> May 2019, 21<sup>st</sup> May 2019, 27<sup>th</sup> May 2019 and 7<sup>th</sup> June 2019 should be put up on the BCCI website in the interest of transparency.

**ITEM 2: LEGAL MATTERS**

Two representatives from Uttarakhand Cricket Association (“UCA”) and Three representatives representing Cricket Association of Uttarakhand (“CAU”) (including 1 representative from the United Cricket Association which has recently merged with CAU), joined the meeting.

**A. Meeting with the Representatives of the Associations seeking Affiliation to BCCI from the State of Uttarakhand**

1. The COA noted that vide order dated order dated 29<sup>th</sup> November, 2017, the Hon’ble Supreme Court had directed the COA to look into the grievances made in I. A. No. 124996 of 2017 filed in the Hon’ble Supreme Court by the Uttarakhand Cricket Association. The COA also noted that the grievance made in the said I. A. was that there is no affiliated Association from the State of Uttarakhand.



2. The COA noted that the Affiliation Committee of the BCCI had visited the State of Uttarakhand on 17<sup>th</sup> and 18<sup>th</sup> June 2019 and submitted its report to the COA. Vide e-mail dated 8<sup>th</sup> July 2019, the report of the Affiliation Committee was sent to the 4 claimant associations, i.e. the UCA, the CAU, the United Cricket Association, Uttarakhand and the Uttaranchal Cricket Association, with a request to provide objections, if any, within 7 days. Further, vide the same e-mail, the 4 claimant associations were informed that their duly authorised representatives may appear before the COA on 15<sup>th</sup> July 2019 at New Delhi to make oral submissions at a personal hearing.
3. The respective representatives of the UCA and the CAU made their oral submissions. The representative of United Cricket Association informed the COA that the United Cricket Association, Uttarakhand has merged with the CAU. The COA noted that the representatives of the Uttaranchal Cricket Association did not attend the meeting.
4. After hearing the representatives of the UCA, the CAU and the United Cricket Association, Uttarakhand, the COA observed that it would require certain additional documents from the associations in relation to grants / funds received from the State Government.
5. After some discussion, the COA decided that:
  - (a) the representatives of the CAU should submit certain additional documents in support of its representation; and
  - (b) further steps in relation to grant of affiliation to an association from the State of Uttarakhand would be taken on receipt of all relevant documentation.

The representatives of the UCA, the CAU and the United Cricket Association, Uttarakhand left the meeting.

**B. Update on Compliance with World Anti-Doping Agency**

After some discussion, the COA decided that the draft agreement, as prepared by BCCI and approved by the World Anti-Doping Agency (“WADA”), may be sent to the National Anti-Doping Agency (“NADA”) with a copy to the International Cricket Council and WADA.

**ITEM 3: CRICKETING MATTERS**

**A. Dronecam and Buggycam for South Africa’s tour of India in 2019**

1. The COA was informed that the BCCI was in the process of collating vendor details for the procurement of Dronecam and Buggycam. However, since South Africa’s tour of India is scheduled to commence from 15<sup>th</sup> September 2019 and the vendor(s) for



procurement of Dronecam and Buggycam may not be finalized by that time, it was suggested that BCCI can continue with its present vendors for Dronecam and Buggycam only South Africa's tour of India in 2019.

2. After some discussion, the COA decided that the existing vendors for Dronecam and Buggycam may be continued only for South Africa's tour of India in 2019.

B. Appointments at the National Cricket Academy

1. The COA was informed that there are certain changes in the terms of engagement of some of the persons whose appointments had been approved by the COA during its meeting held on 29<sup>th</sup> June 2019 and the COA's approval was sought for these changes.
2. The COA enquired as to whether the remuneration forming part of the terms of engagement of the above appointments is within the band that is provided by BCCI. The COA was informed that it is.
3. It was discussed that a policy should be instituted for terms of engagement of employees and consultants by the BCCI so that there is some degree of uniformity in the terms of engagement/ employment that are offered to persons being recruited at the same and/or equivalent level.
4. After some further discussion, the COA approved the revised terms of engagement of some of the persons whose appointments had been approved by the COA on 29<sup>th</sup> June 2019 and decided that a draft policy for terms of engagement (including remuneration) of employees and consultants should be framed and placed before the COA.

C. Vizzy Trophy Prize Money

1. The COA was informed that the BCCI has re-invented the Vizzy Trophy tournament and, therefore, it would be appropriate for a prize money amount, which is comparable to other tournaments, to be allocated for this tournament as well. A proposal in this regard was placed for COA's consideration.
2. After some discussion, the COA approved the prize money for the Vizzy Trophy Tournament.

**ITEM 4: ADMINISTRATIVE MATTERS**

A. Filling up Vacancies in the Anti-Corruption Unit

1. The COA was informed that the Head of the BCCI Anti-Corruption Unit ("ACU") has requested for the upper age limit to be increased to 63 years for applicants in order to



fill up vacancies in the BCCI ACU as it was getting difficult to get eligible and competent candidates.

2. It was discussed that the upper age limit may be increased to 63 years and the term of engagement could be mentioned as 2 years.
3. After some further discussion, the COA approved the increase in the upper age limit for applicants for the vacant posts in the BCCI ACU to 63 years, on the basis that 2 year contracts will be offered to the candidates filling these posts.

## **ITEM 5: FINANCE MATTERS**

### **A. Instalment Payment to Nagaland Cricket Association**

The COA noted that a decision on this issue has been taken at a previous meeting of the COA and, therefore, no further decision is required at this time.

### **B. NCA (Bangalore) – Profession Tax (NCA office and staff)**

1. The COA was informed that the local laws of the State of Karnataka require each employee and the NCA to pay profession tax. In the case of the employees, the same would have to be deducted from the employee's salary and paid to the Government. BCCI would separately make the payment of the tax that the NCA is liable to pay.
2. After some discussion, the COA approved the payment of the profession tax deducted from the employees' salary as well as the tax payable by the NCA.

### **C. Odisha Cricket Association – Claim for Losses due to Cyclone**

1. The COA noted that it had decided that this matter may be looked into after Odisha Cricket Association is declared compliant, therefore, no decision is required to be taken presently.
2. It was discussed that the BCCI should have a policy in place to consider matters relating to infrastructure and requests relating to infrastructure.
3. After some further discussion, the COA decided that a draft policy for matters relating to infrastructure should be prepared and placed before the COA.

### **D. BCCI – Procurement policy**

1. The COA was informed that the auditors have recommended a procurement procedure/process to be followed. Accordingly, a proposal for the procurement committee to be formed was placed before the COA.



2. Certain changes to the constitution of the procurement committee were discussed.
3. After some further discussion, the COA approved the proposal for the formation of the procurement committee and decided that the constitution of the procurement committee would be as per the discussions at the meeting.

#### **ITEM 6: ANY OTHER MATTER**

##### **A. NCA – Batting Coach and Head – Education**

1. The COA was informed that the recruitment process for NCA Batting Coach and NCA Head – Education have been completed and placed the names of the successful candidates before the COA.
2. The COA took note of the same but pointed out that the BCCI should ensure that a conflict check is carried out prior to engagement of these candidates.
3. After some discussion, the COA kept the appointments of the NCA Batting Coach and the NCA Head – Education in abeyance.

##### **B. Indian Cricketers’ Association**

1. The COA was informed that the following notices are ready for publication: (i) notice indicating that BCCI formally recognises the Indian Cricketers’ Association (“ICA”) (for publication on BCCI website); (ii) notice to all State Associations informing them about the ICA (for publication on BCCI website and/or for being sent to all state associations); and (iii) clarification to all members regarding membership (for publication on ICA website and BCCI website).
2. The COA was informed that the first of the above notices would be published on the BCCI website, the second of the above notices would be published on the BCCI website and be sent to all State Associations and the third of the above notices would be published on the BCCI website as well as the ICA website.
3. After some discussion, the COA decided that the above notices may be published as above.

##### **C. Observers to the 9 new Full Member State Associations and Terms of Reference (TOR) for End utilization of Funds by State Associations**

1. It was discussed that as the terms of reference for the observers to the 9 new Full Member State Associations has been approved by the COA, the BCCI can proceed to

appoint appropriate persons who can be sent as observers to the 9 new Full Member State Associations. It was also discussed, that it would be appropriate to circulate the Terms of Reference for End utilisation of funds to the State Associations.

2. After some discussion, the COA decided that pursuant to the approved terms of reference, the BCCI can appoint observers who will visit the 9 new Full Member State Associations as observers and circulate the Terms of Reference for End utilisation of funds to the State Associations

D. Support Staff Men's & Women's Senior team – Job Descriptions

1. The draft job descriptions for the positions of (i) Head Coach, (ii) Batting Coach; (iii) Bowling Coach; (iv) Fielding Coach and (v) Manager – Administration; (vi) Strength and Conditioning Coach; and (vii) Physiotherapist were placed before the COA.
2. The COA was informed that once the job descriptions are approved, the same would be published on the BCCI website. The COA made certain changes to the terms/ eligibility criteria mentioned in the draft job descriptions.
3. The COA was informed that the eligibility criteria mentioned in the job description for physiotherapists and Strength and Conditioning trainers would be the same as was provided for the recruitment of NCA personnel.
4. The COA discussed the timelines for the completion of the recruitment activity for the Senior Men and Women teams and that the names of the successful candidates should be announced immediately on completion of the recruitment process.
5. It was discussed that the same process should be followed for the support staff of the Women's team as well. The recruitment of a video analyst and trainer for the Women's Team was also discussed as was the fact that the engagement of the video analyst and the trainer would have to be undertaken by the Selection Committee.
6. The COA discussed the panels to be constituted for the recruitment to the above roles. The COA was informed that 3 separate panels would carry out the interviews as follows: (i) for the support staff, by the Selection Committee; (ii) for the Head Coach, by the Cricket Advisory Committee and (iii) for the position of Manager – Administration, by a separately constituted panel. The COA also discussed the constitution of an ad-hoc Cricket Advisory Committee to specifically undertake the appointment of the Head Coach. Members appointed to the Cricket Advisory Committee should be free from Conflict of Interest. The CEO suggested that selection committee can conduct the selection for support staff of the Indian Team. Ms. Edulji

expressed the view that an ad-hoc Cricket Advisory Committee cannot be constituted and her dissent for the same was noted.

7. The COA discussed that the BCCI should address communication to the present members of the CAC thanking them for their service and contribution.
8. The COA discussed the issue of resting of players and also the process of arriving at a decision to rest players. The COA directed that relevant information/ data may be collated and placed before the COA.
9. The issue relating to convening of the meetings of the Selection Committee was also discussed. Ms. Edulji was of the view that the COA should wait for the legal opinion in this regard. The Chairman and Lt. Gen Thodge were of the view that although the legal opinion is awaited, it would be appropriate for the COA to issue guidelines indicating that the Chairman of the Selection Committee has the authority to convene meetings and that the CEO is to be approached for all logistical approvals.

Mr. Vikash Kumar Jha (Cyril Amarchand Mangaldas) joined the meeting.

10. The COA also discussed the aspect of whether captains and coaches are entitled to participate in Selection Committee meetings. The COA discussed that it should be ensured that the office bearers or persons in management should not be present at these meetings.
11. After some further discussion, the COA decided that:
  - (a) Once the respective job descriptions for the positions of (i) Head Coach; (ii) Batting Coach; (iii) Bowling Coach; (iv) Fielding Coach; (v) Manager – Administration; (vi) Strength and Conditioning Coach; and (vii) Physiotherapist are finalised, the same should be published on the BCCI website;
  - (b) A similar process should be followed for the recruitment of the support staff for the Women's team.
  - (c) an ad-hoc Cricket Advisory Committee will be constituted to carry out the recruitment process for the Head Coach;
  - (d) the names of persons who can be considered for being appointed to the ad-hoc Cricket Advisory Committee should be placed before the COA;
  - (e) the Selection Committee should undertake the selection of the support staff of the Men's Senior Team, pursuant to which the appointment should be carried out by the CEO;

- (f) a separate interview panel should be constituted for the recruitment to the position of Manager – Administration; and
- (g) draft directions to the effect that the Chairman of the Selection Committee is authorised to convene Selection Committee meetings and that the CEO should be approached for logistical support should be drafted and circulated to the COA.

E. Election Schedule

The COA discussed that it would continue in its efforts towards conducting the BCCI elections as per the schedule of elections. It was discussed that reminder e-mails may be sent to all the State Associations in relation to compliance process and appointment of electoral officer.

Meeting concluded.

A handwritten signature in blue ink, appearing to read 'V. Ravi', is located to the right of the text 'Meeting concluded.'